

Spring Green Community Library Board Meeting
Monday, December 2, 2024

Present: Joy Kirkpatrick, Chris Ferguson, Jeannie McCarville, Linda Kettner, Jordan Lagerman, Dede Holverson

Absent: Ed Lilla

Library Staff: Emily Whitmore (director), Bridget Roberts

Guests: Wyatt Jackson

1. **Call to Order:** The meeting was called to order by Jeannie McCarville in compliance with the Wisconsin Open Meeting Law.
2. **Review and Adopt Agenda:** Linda Kettner moved to adopt the agenda, seconded by Chris Ferguson. Motion carried.
3. **Consent Agenda:** All matters under this item are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the consent agenda and will be considered separately.
 - a. **Review and Approve Minutes of November Meeting**
 - b. **Approval of Treasurer's Report**
 - c. **Approval of Bills**

Linda Kettner moved to approve items a and c, seconded by Jordan Lagerman. Motion carried. There was no Treasurer's Report this month.
4. **Wyatt Jackson of Community Foundation of Southern Wisconsin:** Wyatt Jackson presented an overview of this organization.
5. **Financial Report:** Emily distributed the Profit and Loss Report for 2024 and went over some areas that went over budget. Linda Kettner moved to approve the financial report, seconded by Joy Kirkpatrick. Motion carried.
6. **Director's Report:** Emily's report was distributed. She went over some items.
7. **Friends Update:** Getting close to the Bake and Book Sale.
8. **Unfinished Business – Discussion and Possible Action on the Following:**
 - a. **Rain Gutter Placement for the Roof Project:** We will have 6 downspouts.
 - b. **Possible HVAC Project:** tabled
9. **New Business – Discussion and Possible Action on the Following:**
 - a. **Presentation by Wyatt Jackson from the Community Foundation of Southern Wisconsin:** no action taken
 - b. **Quote from Coyle for LVT Addition in Staff Workroom:** The quote for this project is \$2,150. Dede Holverson moved to go ahead with this project, seconded by Jordan Lagerman. Motion carried.
10. **General Public Comment:** none
11. **Confirm Date of Next Meeting – Monday, January 6, 2025, 5:00 PM**
12. **Adjourn:** Joy Kirkpatrick moved to adjourn the meeting, seconded by Chris Ferguson. Motion carried.
Linda Kettner